



Facility

Name: YDI Reginald Chavez Head Start **License Number:** 94621
Address: 2700 Mountain Rd. N.W., Albuquerque, NM 87104
Phone: 5052440330 **Fax:** N/A **E-mail:** anlopez@ydinm.org

License Information

Type: 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 09/10/2017 **Expiration Date:** 09/09/2018

Capacity

Over Age 2: 40 **Under Age 2:** 0 **Night Care:** 0 **Playground:** 40
Square Footage: 0

Census

Over 2: 32 **Under 2:** 0

Classrooms

Number of Classrooms: 2

Days and Hours of Operation

Monday 7:30 AM - 4:30 PM	Tuesday 7:30 AM - 4:30 PM	Wednesday 7:30 AM - 4:30 AM	Thursday 7:30 AM - 4:30 AM	Friday 7:30 AM - 4:30 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 05/17/2018 **Time In:** 9:30 AM **Time Out:** 10:45 AM **Purpose:** Annual

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records **Non-compliance**

From the review of staff records, it was determined that 4 out of 4 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Date to be Completed: 05/17/2018

8.16.2.22 G Personnel Handbook *Compliance*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *N/A*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *N/A*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

Services & Care of Children (continued)

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas **Non-compliance**

The playground equipment isn't inspected weekly.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

Date to be Completed: 05/17/2018

The weekly playground equipment inspections are not documented correctly.

Corrective Action Plan

The facility will document their weekly playground inspections.

Date to be Completed: 05/17/2018

8.16.2.24 K Swimming, Wadding and Water *N/A*

8.16.2.24 L Field Trips *N/A*

Food Service

8.16.2.25 B Meals and Snacks *Compliance*

8.16.2.25 C Menus *Compliance*

8.16.2.25 D Kitchens *Compliance*

8.16.2.25 E Meal Times *Compliance*

Health & Safety Requirements

8.16.2.26 A Hygiene *Compliance*

8.16.2.26 B First Aid Requirements *Compliance*

8.16.2.26 C Medication *Not Inspected*

8.16.2.27 A-D Illness Requirements for Centers *Not Inspected*

8.16.2.28 A-H Transportation Requirements for Centers *N/A*

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping *Compliance*

Buildings, Grounds & Safety (continued)

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

Additional Comments

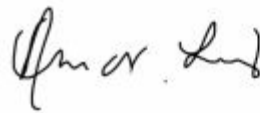
None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Lucille Mizner*



Facility Representative: *Helen Chavez*